

JOB DESCRIPTION:

Senior Pastor

Lakewood Baptist Church, Lakewood NY

PURPOSE OF POSITION:

The Senior Pastor is responsible for providing vision and overall direction and administration of all church ministries, operations, programs and service; for providing leadership and nourishment for the church; and for using his spiritual gifts and skills in proclamation and ministerial care in meeting the needs of persons in the church and community

We are looking for a senior pastor who can grow the church's family ministry, young adult ministry, community outreach, and attract more worshippers. LBC is located within walking distance to the beautiful Chautauqua Lake in Lakewood NY. Lakewood lays adjacent to Jamestown, NY and is only a short drive from Erie PA and Buffalo NY.

MINISTRIES:

1. Worship/Teaching

- Oversee preaching responsibilities in all worship services coordinate with Elders to arrange for someone else to lead in your absence
- Lead Sunday morning worship, with church staff and lay participants, in a way that engages the congregation spiritually, intellectually, and emotionally, motivating commitment and action
- Preach effective sermons that help congregants develop spiritually and relate faith and scripture to life
- Plan weekly Sunday worship service, in conjunction with the AV and Worship team
- Creatively using media and modern technology would be ideal
- Lead communion service once a month
- Lead in planning special services
- Encourage congregants to discern their own spiritual gifts, develop their gifts and their own leadership abilities, and engage in the ministries to which they are called

2. Pastoral Care/Shepherding

- Visit sick and homebound persons
- Minister to persons in crisis
- Maintain the proper emphasis upon outreach and discipleship within the ministry at LBC
- Provide personal counseling within the parameters of their expertise, and make referrals to competent individuals/agencies outside the congregation when needed
- Maintain and implement a plan for maintaining regular contact with church members
- Conduct funeral services and wedding ceremonies

3. Outreach

- Plan and help coordinate efforts in managing, evaluating, and expanding outreach programs.
- Cooperate and give leadership with other evangelical churches in the greater Jamestown/Lakewood area when there is a common purpose and vision

- Actively support the churches' mission program at home and overseas by encouragement and personal involvement

4. Administration

- Work with the Elder Board to supervise and evaluate all paid staff and ministry teams according to the Organizational Chart of stall leadership
- Counsel with and assist in training elders and deacons for their responsibilities
- Coordinate church activities with church staff and Ministry Team Leaders
- Keep contact with Converge and local organizations and affiliates

5. Basic Personal responsibilities

- Maintain a vital and growing personal walk with the Lord through committed Bible study, prayer and meditation
- Maintain proper priorities in your home and be a spiritual leader to your spouse and children
- Develop personal evangelism opportunities within and outside the church
- Commit to a monthly meeting with a counselor/mentor which is agreed upon by the Elder and Deacon Boards
- They should be committed to personal regular accountability with other men of the Pastoral Staff, Elders, and Church membership, and with other believers outside this church. He should have a demonstrated pattern of maintaining such relationships
- Work with the Elder Board to perform a self-evaluation at least yearly

6. Minimum Qualifications for the ideal candidate

- Demonstrates the ability to accurately interpret the Scriptures and teach Biblical truths
- Must be a licensed and ordained minister of the Gospel
- Have a minimum of five years of pastoral experience
- Completed or in the process of receiving a seminary degree
- Possess a solid understanding of Christian Beliefs and Theology
- Exceptional written and oral communication skills
- Have a compassionate Shepherd's Heart and the ability and desire to communicate with and provide counseling for members of diverse backgrounds and various age
- Professional ability to plan and prioritize tasks, demonstrate exceptional organizational skills, and be able to keep personal member information confidential

To apply for this position, please submit your resume, three professional references, and a cover letter to:

Pastoral Search Committee

Lakewood Baptist Church

150 Erie St

Lakewood, NY, 14750

or pastoralsearch@lakewoodbaptistny.com